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**SB LOCAL SMALL SCHEMES AND PAY AND DISPLAY PARKING**

**Report by Director of Environment & Infrastructure**

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**TWEEDDALE AREA FORUM**

**27 NOVEMBER 2013**

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**1 PURPOSE AND SUMMARY**

1.1 **This report seeks approval for the proposed new SB Local small schemes for Tweeddale Area Forum and Members approval of the proposals for agreeing and monitoring of pay and display parking income and expenditure in future.**

1.2 The following schemes are being proposed for consideration by the Tweeddale Members to receive funding support:-

Dropped Footpath Accesses in Peebles and Clovenfords	£4,805
Replacement of Street nameplates in Tweeddale	£2,000
Red Lion House, West Linton	£ 650
Surface repairs to seating area, Ushers Wynd, Northgate Peebles	£1,000
Repair/refurbishment to Dr Yuill Monument, West Linton	£ 450

1.3 Pay & Display revenue

Members will note that Councillor Parker's motion in relation to extending the use of funding raised from pay and display parking was passed by Council on 31 October 2013

Motion

*"Scottish Borders Council agrees to extend the criteria governing the use of the funding raised from off street pay parking, in the towns where off street pay parking exists, to include initiatives that would promote and support local businesses and town centres."*

The following process is proposed for the control and reporting of this spending:

- Ward Members will agree, with officers, the schemes to be taken forward
- These proposals will be included in the Small Schemes report for the relevant areas

## **2 RECOMMENDATIONS**

### **2.1 I recommend that the Tweeddale Area Forum agrees:**

- (a) the process for reporting off street pay and display parking revenue spending as follows:-**
  - (i) Ward Members will agree, with officers, the schemes to be taken forward**
  - (ii) These proposals will be included in the Small Schemes report for Tweeddale, including monitoring their delivery.**
  
- (b) the following new SB Local small schemes for implementation:-**
  - (i) the installation of drop accesses to footpaths at Whitchwood Crescent, Glen Road, Dukehaugh and Kingsmuir Crescent in Peebles and Meigle Row in Clovenfords. 4,805**
  - (ii) the replacement of various street nameplates in Clovenfords, Eddleston, West Linton, Innerleithen, Cardrona and Walkerburn. £2,000**
  - (iii) the installation of a rosender drain and a threshold stone at the doorstep of the Red Lion House West Linton. £ 650**
  - (iv) repairs to the seating area at Ushers Wynd, Northgate Peebles. £1,000**
  - (v) repairs to the Dr Yuill Monument, West Linton. £ 450**
  
- (c) agrees to delegate authority to the Director of Environment and Infrastructure to allocate the remaining funds for the current financial year to small schemes, subject to consultation with and approval by all six Members of the Tweeddale Area Forum through email.**

### 3 BACKGROUND

- 3.1 Elected Members, Community Councils and members of the public can propose small scale enhancement projects within the Tweeddale area and seek funding for those projects via SBlocal Small Schemes.
- 3.2 Elected Members and Community councils as well as Members of the public can request support via the Neighbourhood Manager for Tweeddale directly or by contacting Neighbourhood Operations via the Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Environment and Infrastructure, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.
- 3.3 During 2012-13 SBLocal Small schemes delivered 19 improvement projects within the Tweeddale utilising the total available budget of £34,702.
- 3.4 To date Members of Tweeddale Area Forum approved 12 projects totalling £23,251 at the June meeting of the Area Forum, progress against each of these projects is detailed in Appendix One.
- 3.5 Pay & Display revenue

Members will note that Councillor Parker's motion in relation to extending the use of funding raised from pay and display parking was passed by Council on 31 October 2013

#### Motion

*"Scottish Borders Council agrees to extend the criteria governing the use of the funding raised from off street pay parking, in the towns where off street pay parking exists, to include initiatives that would promote and support local businesses and town centres."*

- 3.6 The following existing four processes were agreed by Executive on 28 April 2009:-
  - (a) That draft proposals for how net income would be invested would be developed by officers in consultation with the Members in whose Ward the car park lay (in whole or in part);
  - (b) Investment proposals would be allocated to road and environmental improvements;
  - (c) Investment of net income from each car park would be targeted within the town, village or settlement boundary in which it lay; and
  - (d) Investment proposals and any subsequent amendments would be subject to formal approval by the relevant Area Committee.

The acceptance of this motion will therefore amend point (b) to read as follows:-

- (b) Investment proposals would be allocated to road and environmental improvements and support local businesses and town centres.

3.7 The following process is proposed for the control and reporting of this spending:

- Ward Members will agree, with officers, the schemes to be taken forward
- These proposals will be included in the Small Schemes report for the relevant areas

#### **4 PROPOSALS**

- 4.1 (Tweeddale East & West) – Following requests from elected Members, and members of the public for dropped footpath accesses to be installed at the following locations; Witchwood Crescent, Glen Road, Dukehaugh and Kingsmuir Drive all in Peebles and Meigle Row in Clovenfords. £4,805 is being request to facilitate the delivery of these installations.
- 4.2 (Tweeddale East & West) - After a recent survey of street nameplates in Eddleston, West Linton, Innerleithen, Walkerburn and Clovenfords, it was found that approximately twenty (20 no.) street nameplates require replacement. Funding is requested to the value of £2,000.
- 4.3 (Tweeddale West) – In response to a localised household flooding issue in West Linton funding is requested to replace the doorway threshold stone and install a short rosander drain to channel water across the Public footpath, away from the front of the houses. Costs £650
- 4.4 (Tweeddale West) - Colleagues from Property maintenance are seeking match funding to facilitate a repair and refurbishment to the Dr Yuill Monument in West Linton, this follows numerous request from members of the public in West Linton. Cost £450
- 4.5 (Tweeddale West) The area known as Ushers Wynd in Peebles, requires refurbishment to repair the sunken ground. Colleagues from the Property maintenance section are seeking a contribution towards this repair/refurbishment. Cost £1,000

#### **5 IMPLICATIONS**

##### **5.1 Financial**

A revenue budget of £34,702 is available for small schemes in the Tweeddale area for 2013/14. The proposed projects contained within the report total £8905. Should all of the projects receive approval then there is adequate budget available to resource their delivery leaving a balance of £2,896 for the remainder of year 2013-14.

- 5.2 Some schemes remain to be complete and as all contracts are re-measurable, quantities and values are subject to fluctuation. As such it is not advisable to allocate the remaining budget at this time until final costs are known later in the year.

##### **5.3 Risk and Mitigations**

SB Local small schemes budget is used to deliver projects that would otherwise not necessarily be delivered using other revenue budgets. They are not risk based projects and therefore no risks arise from their non delivery. However, as the money is allocated to be used within the Tweeddale area, should it not be fully utilised then the area is not benefitting fully.

Measures to ensure that Tweeddale area benefits from the funding include bringing timely reports seeking approval for funding projects to the Tweeddale Area Forum, engaging with Community Councils and responding as positively as possible to enquiries from members of the public on requests for help which would otherwise remain undelivered.

#### 5.4 **Equalities**

The proposals within this report have no adverse impact on any of the equality groups - race, disability, age, sexual orientation, religion/belief, health or poverty groups.

#### 5.5 **Acting Sustainably**

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in section 4 of this report.

#### 5.6 **Carbon Management**

There are no significant effects anticipated on carbon emissions to the Council by delivering the proposals in section 4.

#### 5.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes which are required to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals in this report.

### 6 **CONSULTATION**

- 6.1 The Chief Financial Officer, the Head of Corporate Governance, the Head of Strategic Policy, the Head of Audit and Risk, the HR Manager and the Clerk to the Council have been consulted and their comments have been incorporated into the report.

#### **Approved by**

**Director of Environment and Infrastructure Signature .....**

#### **Author(s)**

Name	Designation and Contact Number
Jason Hedley	SB Local Area Manager (Tweeddale) 01835 824000 Ext 8037

**Background Papers:** SBLocal Small Schemes Tweeddale Area forum June 2013

**Previous Minute Reference:** Tweeddale Area Forum June 24<sup>th</sup> 2013, item 13 &14

**Note** – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, Environment and Infrastructure, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email [eittranslationrequest@scotborders.gov.uk](mailto:eittranslationrequest@scotborders.gov.uk).

## APPENDIX A

<b>Date</b>	<b>Scheme</b>	<b>Estimate (£)</b>	<b>Final Cost</b>	<b>Current Up-date</b>
June	Lyne Station Cycleway	5,000.00	5,000	Complete
June	Victoria Park Innerleithen	3,500.00	3,500	In progress
June	Millbank Road, Clovenfords, The Luggie	520.00	520	Paid to Community Council
June	General, Clovenfords, Floral Displays	372.00	372	Paid to Community Council
June	Millennium Footbridge, West Linton	4,500.00	4,500	Rip rap completed, wood treatment pending
June	White Footbridge, West Linton	2,000.00		Interim repairs completed, refurb in March
June	Burnside, Footpath works, Eddleston	3,144.00	1576.59	Completed
June	Provost Melrose, Peebles	500.00	500	Paid to SBHA works complete
June	The Strand, Innerleithen	1,500.00	1500	Paid to SBHA works complete
June	Old A 703, Eddleston	915.00		Not Started
June	Broughton, Bollard/sign	950.00		Not started, will be done with works at Derva Road
		<b>22,901</b>		
		<b>34,702</b>		
		<b>11,801</b>		